FEB 16 1954



MEMORIANDUM FOR: Acting Deputy Director (Administration)

THROUGH

: Comptroller

ATTENTION

· Management Improvement Staff

SUBJECT

Transfer and Reclassification of GRR Position,

25X1A6a

attached, basing its englysis on consideration of job information furnished by ORR representatives and the prospective incumbent of the proposed position, and comparison of such data with the duties and responsibilities of the current GS-15 ORE position in

25X1A6a

2. Proposed responsibilities for the new position warrant allecation in GA-13 as requested by the Assistant Director, ORR. Approval is recommended.

SIEHED:

Harrison C. Reynolds Assistant Director for Personnel

Enclosure

Memorandum dated 15 January 195h, to the DD/A from the AD/RR

25X1A9a

OP:CWD

/ec (12 February 1954)

Distribution:

0 & 1 - Addressee

1 - AD/P

1 - Comptroller

1 - Management Improvement Staff

2 - CWD

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